



BRODETSKY PRIMARY SCHOOL GOVERNING BODY

Minutes of the meeting held on Thursday 27 September, 2018 at 17:00

PRESENT Jason Broch (JB) (Chair) Dan Cohen (DC)
 Carolyn Glynn (CG) Lisa Lee (LL)
 Rebecca Skolnick (RS)

IN ATTENDANCE: Lindsay Seaton (LS)
 Sagi Yechezkel (SY)
 Manjit Hare (MH), School Business Manager (SBM)
 Angela Sherman
 Nikki Cohen, BPS PTA
 David J Israel (Clerk)

0918-01 WELCOME, APOLOGIES AND DECLARATIONS OF INTEREST

- The chair welcomed governors to this first formal meeting of the academic year. He thanked Louisa and Craig Simons for the use of their *succah* for the meeting, noting how appropriate this was during *chol hamoed*.
- Apologies were received, and accepted, for Susy Jagger (Executive Headteacher) (EHT), Lisa Baker (LB), Sharonjit Bhogal (SB), Henry Cohen (HC) and Rabbi Kleiman (JK).
- Jason Broch and Dan Cohen declared their interest as governors of Leeds Jewish Free School.

ACTION

0918-02 ELECTION OF CHAIR AND VICE-CHAIR AND AGREE TERMS OF OFFICE

- Jason Broch was nominated for the post of Chair.
- He left the *succah* and governors discussed his nomination and length of office.

Resolved:

Jason Broch was elected Chair for a further year.

- Dan Cohen was nominated for vice-chair.
- He left the *succah* and governors discussed his nomination and length of office.

Resolved:

Dan Cohen was elected vice-chair for a year.

0918-03 MEMBERSHIP MATTERS AND GOVERNOR DEVELOPMENT

The chair reported Alan Dunwell’s decision to step down from the board of governors. His work over very many years was recognised, including having chaired the governing body. Governors noted that they would miss his input in meetings.

As a result of this, the local political party and governors agreed that CG should move



Brodetsky Primary School Governing Body Documents

across from her position as local authority (LA) governor to become a foundation governor. This leaves a LA governor vacancy which the local political party will be filling in the near future.

Governors noted they had a particular skills gap in information technology (IT) and building & estate management issues, including health and safety which needs a whole campus approach.

0918-04 MINUTES OF LAST MEETING AND MATTERS ARISING

This item was deferred to the next full meeting of governors.

0918-05 CONFIRMATION OF ANNUAL GOVERNOR STATEMENT

This item was deferred to the next full meeting of governors.

0918-06 ALTERNATIVE METHODS FOR PARTICIPATION IN MEETINGS

This item was deferred to the next full meeting of governors.

0918-07 CONFIRMATION OF DELEGATED POWERS AND TERMS OF REFERENCE (ToR)

This item was deferred to the next full meeting of governors.

0918-08 COMMITTEE STRUCTURE AND MEMBERSHIP

Resolved:

The following committees consisting of the following members, who will agree ToR, chairs and clerking procedures in their first meetings, was agreed:

Resources:

Carolyn Glynn, Jason Broch, Susy Jagger and Manjit Hare, with Lindsey Seaton as an observer

Teaching & Learning (T&L):

Lisa Lee, Jason Broch, Susy Jagger, Lisa Baker, Sharonjit Bhogal and Rebecca Skolnick, with Angela Sherman as an observer

Limmudei Kodesh (LK):

Dan Cohen, Rabbi Kleiman, Jason Broch, Susy Jagger with Chazan Chait, Jonathan Straight, Sagi Yechezkel, Louisa Simons and Lindsay Seaton as observers

Pupil Support (PS):

Lisa Baker, Jason Broch, Susy Jagger, Sharonjit Bhogal and Rebecca Skolnick, with Lindsey Seaton as an observer

0918-09 GOVERNORS WITH SPECIFIC MONITORING DUTIES

Performance Data: T&L and LL

Financial Data: Resources and CG

Safeguarding and Child Protection: LB



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Governing Body Documents

- Children Looked After:** DC
- Special Education Needs and Disabilities:** Pupil Support and LB
- Equalities:** *Limmudei Kodesh* & DC
- Attendance:** Pupil Support and LB
- Early Years Foundation Stage (EYFS):** CG
- Health & Safety (H&S):** Resources
- Pupil Premium:** Pupil Support and LB
- PE and Sports Premium:** LL
- Training:** DC
- Complaints:** LB

The chair felt that there should also be specific links between governors and the key stages in the school, similar to the link with EYFS. He felt this would help reflect the importance which OFSTED had made in regards to ensuring progress and focus on teaching and learning. Governors noted that for this to be effective there had to be a clear focus on what both staff and governors would gain from this link.

Resolved:

- That three governors would take one each of key stage 1 (KS1), lower key stage 2 (KS2) and upper KS2.
- The links would be overseen through T&L.
- Over the three terms the idea would be to:
 - create a good working relationship in autumn term, and agree what would be looked at;
 - spring term to focus on greater understanding of the work in this area; and
 - summer term would focus on understanding what is actually happening in the area, helping to think through how the work will progress into the following academic year.

The chair suggested that link governors should be making one governor visit each half-term, and submitting visit report forms for each of these visits.

Resolved:

Governors agreed to this target of one visit each half-term, along with submitting a visit report each time. In addition, to maximise learning from these visits, governor visits would be a standing item on each agenda.

0918-10 ARRANGEMENTS FOR PERFORMANCE MANAGEMENT OF HEADTEACHER

This item was deferred to the next full meeting of governors.

0918-11 DELEGATED AUTHORITY FOR FINANCIAL TRANSACTIONS

This item was deferred to the next full meeting of governors.

0918-12 ANNUAL PLANNING WORKSHOP

This item was deferred to the next full meeting of governors.

**Gov's
T&L**

**Gov's
Clerk**



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Governing Body Documents**

0918-13 ANY OTHER URGENT BUSINESS

The chair, and Sagi Yechezkel, reported on the successful partnership created between the Leeds Jewish community, the school and the Lauder Foundation, to help strengthen Jewish identity across the community. Only five schools across the world (including Madrid, Rome and Prague) are taking part in this work.

Over four years planning and development work would be funded to clarify what the community aspires to achieve in this area and, specifically, how the school will help deliver this through its work. Regular updates will come to governors on this work.

SY

0918-14 DATES OF NEXT MEETINGS

17:30, Thursday 11 October

17:30, Thursday 13 December

17:30, Thursday 21 March, 2018 (including BJPS Trust meeting)

Late April - lunchtime meeting with School Council

17:30, Thursday 18 July, 2018

The Chair closed the meeting at 18:07

Action Tracker

Minute	Action agreed	By
0918-09	Appoint link governors for KS1, lower KS2 and upper KS2 Oversee work of key stage link governors Each governor to make one visit each half-term and submit a visit report for each Governor visits to be a standing item on each agenda	Gov's T&L Gov's Clerk
0918-13	Regular updates to governors on Lauder Foundation work	SY