



BRODETSKY PRIMARY SCHOOL GOVERNING BODY

Minutes of the meeting held on Thursday 19 July, 2018 at 17:30

PRESENT	Jason Broch, Chair	Susy Jagger, Executive Headteacher (EHT)
	Dan Cohen	Henry Cohen
	Alan Dunwell	Carolyn Glynn
	Lisa Lee	Rebecca Skolnick

IN ATTENDANCE: Sharonjit Bhogal, Deputy Headteacher (DHT)
 Manjit Hare, School Business Manager (SBM)
 Lindsay Seaton
 Sagi Yehezkel
 David J Israel (Clerk)

	ACTION
<p>0718-01 WELCOME, APOLOGIES AND NEW DECLARATIONS OF INTEREST</p> <ul style="list-style-type: none"> • Apologies were received, and accepted, from Lisa Baker and Rabbi Kleiman. • There were no new declarations of interest. 	
<p>0718-02 MEMBERSHIP MATTERS</p> <p>There were no key issues to raise relating to membership.</p>	
<p>0718-03 MINUTES OF LAST MEETING</p> <p>Resolved: That the minutes of the 25 April meeting be accepted as a correct record and the Chair be authorised to sign the minutes accordingly.</p>	
<p>0718-04 MATTERS ARISING</p> <p>1610-09 The chair has concluded his meetings with governors to review effectiveness.</p> <p>1217-08 There does not appear to be suitably available health data, so this action has been closed.</p> <p>1217-11 The purchase of <i>mezzuzot</i> for the school has been completed.</p> <p>0418-06 Building work to shield girls when changing has been actioned.</p>	
<p>0718-05 GOVERNOR DEVELOPMENT</p> <p>No governors had attended any formal training since the last meeting.</p>	
<p>0718-06 GENERAL DATA PROTECTION REGULATION (GDPR) UPDATE</p> <ul style="list-style-type: none"> • It was confirmed that the school has signed up with a data protection officer (DPO) service in Liverpool, and the school’s appointed DPO is Alison Jones. The cost of the full service package is circa £800. • It was noted that the privacy policy includes Brodetsky, The Link and Friends of Brodetsky. • It was also confirmed that the school has in place the necessary policies and documentation. 	



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0718-07 POLICY APPROVAL

The following policies, as presented, were approved by the governing body:

- Admissions Policy
- Appraisal Policy
- Behaviour Policy
- Complaints Policy
- Data Protection Policy
- Freedom of Information Policy
- Privacy Policy
- Grievance Policy
- Health and Safety Policy
- Managing Attendance Policy and Procedure
- Staff Disciplinary Policy (inc Staff Conduct)
- Whistleblowing Policy
- Work and Families Policy for school based staff

- The Medical Conditions Policy is being reviewed firstly through the pupil support committee before formal adoption. They would also be reviewing the Behaviour Policy too in autumn.
- The Sex and Relationships Education (SRE) Policy is first to be reviewed by the *Limmudei Kodesh (LK)* committee before formal adoption.
- Governors noted that the Complaints Policy had been updated in line with comments from the recent OFSTED inspection.
- The Attendance Policy is based on the standard policy agreed by the Alwoodley, Roundhay and Moortown (ARM) cluster, and needs the standard Brodetsky cover sheet adding to it. This policy will also be reviewed at the next Pupil Support committee.
- Governors agreed that teaching and learning did not require a separate policy, as all the elements of such a policy were contained in the existing working practices and policies of the school.
- Governors noted too that from now policies would go into their usual cycle of renewal, and would be brought at the right time to the relevant governing body committee for review and approval.

Pupil Supp't

LK

Pupil Supp't

0718-08 EXCEPTIONAL ITEMS TO REPORT FROM GOVERNORS

As part of the planned governor's workshop in September, there would be a review of how governor visits can be even more effective and more robustly recorded.

Workshop agenda

0718-09 EVALUATION OF GOVERNING BOARD EFFECTIVENESS, AND PLANNING FOR THE NEXT ACADEMIC YEAR, INCLUDING SUCCESSION PLANNING ARRANGEMENTS

This item will also be discussed at the September workshop. In the meantime, the clerk agreed to send a template for the evaluation to the chair.

Workshop Clerk



0718-10 GOVERNOR MONITORING OF SCHOOL IMPROVEMENT PLAN (SIP) PRIORITIES

Governors reviewed the previously circulated red, amber and green (RAG) rated SIP. They noted that the only item labelled red was behaviour, and the EHT confirmed this would be a focus of the plan for next year. One interventions will be new planners which will include provision for staff, child and parent feedback. The new iteration of the SIP will go to the teaching and learning (T&L) committee in autumn for review and then to governors.

0718-11 KEY UPDATES FROM COMMITTEES

Teaching & Learning

This meeting was held earlier today, with the key foci being the OFSTED inspection and key stage 2 (KS2) SATs, both of which are covered in greater depth in the EHT report.

Pupil Support

One key element from their last meeting was a need for more robust feedback from the school's caterer to confirm the school is meeting the food obligations laid out by the Department for Education (DfE).

Limmudei Kodesh (LK)

Notes from the meeting in March had been distributed to governors, with notes from the meeting last week to follow. With those notes will also be attached documents prepared by Sagi Yehezkel formalising the *LK* curriculum and *Ivrit* policy. The key developments in *LK* have been:

- adopting the 'I Can Do' approach used in the school's other curriculum areas;
- the new 'obsession' with ensuring children can read Hebrew;
- the proper use of Target Tracker to be better able to track progress and attainment in Hebrew reading; and
- better allocation of staff to individual classes.

Governors praised the hard work and dedication of Sagi Yehezkel in this transformation of *LK* in the school. They asked too if it was possible to use the measures and targets in phonics within Hebrew reading? The style and techniques of phonics can certainly be adapted to Hebrew reading, as well as sharing vocabulary between the two disciplines.

Resources

The minutes from the July meeting had been circulated previously to governors. They noted the continuing challenge presented to the school as the bulge cohort of 45 children works through the system. They also noted that schools were still waiting to hear the outcome of the new schools funding formula. Whilst not certain, it would be very likely that a combination of the new formula and salary increases for staff would keep pressures high on the budget. This all suggest that



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the budget would most likely be in deficit by the end of the year.

They are seeking other sources of funding for the school, such as the grant obtained by Sagi Yehezkel recently from the Jewish National Fund (JNF), as well as approaches currently being made to the Lauder Foundation.

Nicki Cohen from The Link has been invited to the next meeting of the committee to help them better understand the situation with respect to fundraising.

0718-12 EXECUTIVE HEADTEACHER'S REPORT

The EHT had previously circulated her report and a copy of the letter from OFSTED confirming the school continues to be rated as good. She noted that the four areas identified in the inspection report will form a key part of the coming year's SIP. In addition the staff team will be asked to play an active role in the creation of the SIP to give them more ownership of the document and its actions.

She noted that the inspection was very robust and that all the findings and recommendations were ones the school was already aware of and acting on. Governors noted that it confirmed their previous actions, such as creating a joint review group (JRG) without being asked to do, had been the right decisions to make. There is still work to do, including building on the hard work done by the existing senior leadership team to embed the change of culture in the school.

The staff team thanked the governors for their hard work on the day, and the governors likewise thanked the staff team for their hard work in continuing the good rating of the school.

The EHT led governors through the initial, unverified, KS2 SATs results. She noted with particular pride that all children with special education needs and disabilities (SEND) had not only taken part in the SATs but all achieved well within them. There was some disappointment with the reading results, noting that just three children being just two points off the 100 grade, had made a large impact on the score. The school, at 75%, is still ahead of the national 64% expected rate for the combined score. And it was clear to see that interventions in subjects such as maths had clearly made a difference.

The key discussion point from the EHT's report was the ongoing problem with the maglock on one of the school doors. In spite of the fencing and security at the school, this 'open' door is a clear safeguarding issue which governors were adamant must be rectified before the start of the new school year.

EHT

0718-13 CHAIR'S BUSINESS

There was no additional business to report from the chair.

0718-14 CLERK'S BUSINESS



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The clerk drew attention to the forthcoming OFSTED Regional Briefing for headteachers and senior leaders (limited to two people per school). This is being held on Monday 17 September at Pudsey Civic Hall, with a choice of two time slots: 09:00 - 11:30 or 13:15 - 15:45.

0718-15 ANY OTHER URGENT BUSINESS

There were no other items of business.

0718-16 DATES OF NEXT MEETINGS

To be advised

The chair closed the meeting at 18:53

Minute...	Action agreed	By
0718-07	<ul style="list-style-type: none"> Review the Medical Conditions Policy too in autumn. Review the Behaviour Policy in autumn. Review the Sex and Relationships Education (SRE) Policy in autumn Review the Attendance Policy in autumn 	P S'pport LK P S'pport P S'pport
0718-08	Review how governor visits can be even more effective and more robustly recorded	Gov's
0718-09	<ul style="list-style-type: none"> Evaluation of governing body effectiveness Send a template for the evaluation to the chair 	Gov's Clerk
0718-12	Fix maglock door before the start of new school year	EHT