



**Brodetsky Jewish Primary School
Governing Body Documents**

BRODETSKY JEWISH PRIMARY SCHOOL GOVERNING BODY AND SCHOOL COUNCIL

Minutes of the meeting held on Thursday 30 March, 2017 at 13:00

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|------------------------|--------------------------------------------|-------------------------------------|
| PRESENT | Jason Broch (Chair) | Susy Jagger (Executive Headteacher) |
| | Lisa Baker | Dan Cohen |
| | Henry Cohen | Alan Dunwell |
| | Helen Lewis | Anne Senior |
| SCHOOL COUNCIL: | Noah, Year 2 | Adina & Ariel, Year 4 |
| | | Daniel, Eitan & Tasha, Year 6 |
| IN ATTENDANCE: | | |
| | Sharonjit Bhogal, Deputy Headteacher | |
| | Manjit Hare, School Business Manager (SBM) | |
| | Lindsay Seaton | |
| | David J Israel (Clerk) | |

Before the meeting started, governors had school lunch with the Council, who also gave them a tour of the school.

- | 0317-01 WELCOME, APOLOGIES AND NEW DECLARATIONS OF INTEREST | ACTION |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| <ul style="list-style-type: none"> • Apologies were received, and accepted, from Rabbi Kleiman. | |
| 0317-02 MINUTES OF LAST MEETING | |
| Resolved: That the minutes of the previous meeting be accepted as a correct record and the Chair be authorised to sign the minutes accordingly. | |
| MATTERS ARISING | |
| 1610-09 Create a governing body effectiveness document for consideration. | DC |
| 1612-03 Done. | |
| 1612-03 Chair to send summary of T&L committee work for last two years. | JB |
| 0217-03 PAJES invoice resolved is being paid. All other actions completed. | |
| 0217-04 SIP and SEF to go T&L and be RAG rated - ongoing. | SJ |
| 0217-05 Done. | |
| 0217-09 Governor signatures and safeguarding policy on website - done. | |
| 0217-09 Book LCC to perform their free Safeguarding audit for the whole campus. | SB |
| 0217-09 Section 175 CP Compliance document to be completed. | SB |
| 0217-10 All done. | |
| 0217-12 Create a five-year projection from 2018/19, based on a PAN of 30, through HCSS still to be done. All other actions completed. | LJFS SBM |
| 0317-03 EXECUTIVE HEADTEACHER RECRUITMENT: UPDATE | |
| The Chair confirmed that interviews for the post were being held next week. | |
| 0317-04 QUESTIONS ON EXECUTIVE HEADTEACHER'S UPDATE | |



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- Daniel, Year 6, asked what policies are? Mrs Jagger explained they were documents which helped staff know what the best way to run the school was so it was safe, fair and enjoyable.
- Eitan, Year 6, asked why Mr Barton had been asked to refurbish the nursery? Mrs Seaton explained that the toilets were not nice with some of the doors not closing properly, some of the taps don't work and areas of the floor are damaged.
- Noah, Year 2, asked why security was buying more radios? Mrs Jagger explained that the school had had fourteen radios donated to them by a charity called CST, but there was a need for nineteen, so they were buying the extra five.
- Governors asked if the school had considered how the school would manage if in the coming academic year, which still has a pupil admission number (PAN) of 45, if there were more than 30 applicants into key stage (KS) 1? There were 41 applicants previously for this year group which reduced down to 30 taking up spaces. The situation would be kept under review.
- Governors asked if the school was measuring the impact of subject interventions. The staff team confirmed they were, and would report back to governors on this. Tasha, Year 6, who had attended these booster classes, said she was not good at maths before she went to these sessions, but she is now. Adina, Year 4, said she couldn't answer test questions. At the sessions she learned how to read out the questions and to give the answers. Ariel, Year 4, said his marks were 5/24 before the sessions and now were 24/24. Daniel, Year 6 and School Council chair, reported that the booster groups were making impact: he had seen major impact.

0317-05 ITEMS TO DISCUSS FROM SCHOOL COUNCIL

- For this section of the meeting, the chair asked the staff to leave the meeting so governors could talk to the School Council directly.
- The chair of governors asked the Council members if there were any specific issues they would like to raise. The issues raised were:
 - Discipline & Behaviour: The Council noted that previous policies had worked, but didn't seem to do as much now. Governors asked if it was a bad policy, staff not using the policy well or pupils not adhering to it? They felt some pupils didn't care about being punished and that the points system last year worked better.
 - Bullying: They also felt that there was a need for a new anti-bullying policy, as the current one wasn't being followed. Governors asked if members of



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the Council understood what bullying was? Yes: making fun of someone every single day and not doing it by accident. Sometimes teachers didn't always stop the bullying. Asked how many times out of ten the teachers did not stop it the Council felt it was 6¾ times out of ten.

- Toilets: The Council noted that there was an issue with pupils looking over or under cubicles whilst other pupils were on the toilet. Additionally, locks on the door were either easy to open or didn't work properly. Finally they couldn't understand why the girls toilets had been done, but not the boys.
- Governors asked the Council if they thought Brodetsky was a good school? Resoundingly, yes. Do the Council feel it is a safe school? A little bit no because of the bullying. Did they know who to speak to if they saw a problem or were experiencing one? Yes: with an argument they would tell a teacher who would deal with the issue and help pupils work it out.
- Are lessons fun and interesting? Yes. Some things are repeated. Some Council members said Year 6 SATS lessons were very repetitive, but others said this was done because the lessons were done that way to train pupils for SATS.
- Governors asked if the Council were happy at school. Yes! Council members had recommended it to their friends. What would you change? Better toilets and locks for the doors. Remind parents that if their children are sick they should be kept off school for at least 48 hours: some ignore this and it spreads sickness. The year 2 room is cramped. Circular lunch tables would help pupils talk more easily to each other. The Zone users and High School pupils leave rubbish everywhere.
- The governors thanked the Council for giving such clear answers and a very helpful insight into school life, and for showing governors around the school. The Council then returned to lessons, and the staff re-joined the meeting.
- Governors reported the summary of the Council's comments. They noted that whilst bullying was raised as an issue, it was clear the pupils knew how to deal with it and who to speak to. Staff noted they too were aware this was an issue and are currently reviewing the policy and procedures.
- On the behaviour policy they noted that pupils weren't sure it was effective. The staff noted that the small number of repeat offenders don't care if they get comments or sanctions, and their bad behaviour is not being challenged at home either. They did agree that reviewing how effectively staff use the policy would be done.
- Governors asked that there be an immediate fix for the toilet problems, namely looking under and over cubicles and proper locks on the doors.
- Finally, it was commented that the governing body hadn't known how the meeting with the Council was going to be done. It would have been useful to

SJ



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advise governors in advance of them being there the whole time, and that staff would be asked to leave for one section. Overall, though, governors felt the joint meeting was excellent and to be repeated. Staff noted too how excited the Council was for the joint meeting, and how much they had looked forward to it.

0317-06 SCHOOLS FINANCIAL VALUE STATEMENT (SFVS)

The SBM has completed this, aided by Henry Cohen, and Henry Cohen has signed the document.

0317-07 UPDATE ON POLICY REVIEW TIMETABLE

Lisa Baker reported that Helen Lewis and she had completed work on the timetable, and rewritten a number of policies which would be sent to the relevant sub-committees for approval, namely:

Resources: Charging & Remissions, Grievance, Whistleblowing

Teaching & Learning: Behaviour, Disciplinary

Pupil Support: Accessibility

0317-08 UPDATE ON SAFEGUARDING AND CHILD PROTECTION (CP)

Sharonjit Boghal noted she has the relevant spreadsheet for the s175 Child Protection compliance return which she is completing ready for governors to sign off and return by the end of May.

SB

0317-09 KEY UPDATES FROM COMMITTEES

Teaching & Learning

There has not been a meeting since the last full governing body.

Pupil Support

They have recently had their first meeting which was very good. Notes to follow.

Limmudei Kodesh

The key issue is that the committee still does not have a reliable and robust system for seeing the progress and attainment of pupils.

Resources

Quotes were received this week for the work on the toilets. Finances for this year would be okay, and work has started on next year's budget, which would be a much more challenging year.

0317-10 ARRANGEMENTS FOR SATS

The chair and vice-chair said they would cover the governor responsibilities for this.

0317-11 CHAIR'S BUSINESS



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There was no additional business to report from the chair.

0317-12 CLERK’S BUSINESS

There was no additional business to report from the clerk.

0317-13 ANY OTHER URGENT BUSINESS

There were no other items of business.

0317-14 DATES OF NEXT MEETINGS

17:30, 20 July, 2017

The chair closed the meeting at 15:45

Minute...	Action agreed	By
1610-09	Create a governing body effectiveness document for consideration	DC
1612-03	Summary of the work of T&L committee for last two academic years	JB
0217-04	SIP and SEF to go T&L and, once RAG rated, sent to all governors	T&L/SJ
0217-09	(and 0317-08) Prepare s175 child protection compliance document for governors to ratify	SB
	Book LCC to perform their free Safeguarding audit for the whole campus	SB
0217-12	Create a five-year projection from 2018/19, based on a PAN of 30, through HCSS	LJFS SBM
0317-05	Immediate fix for toilet locks and looking under and over cubicles	SJ