

Brodetsky Primary School - The Link

Wednesday 18th October 2017 – 7.45pm

AGM Agenda

- 1) Welcome by Chair
- 2) Attendees and apologies for absence
 - Attendees - Les Baker, Emma Wisnia, Hannah Daly, Michelle Shnyder, Manjit Hare, Emma Scott, Louisa Simons, Estelle Myers, Nikki Cohen, Naomi Cohen, Nicole Baker
 - Apologies – Mandy Broch, Lynsey Howarth, Cath Taylor, Simone Baxter, Mel Nathan, Oliver Cowan, Rebecca Skolnick
 - Stepping down: Suzie Shenderoy, Adele Sefton, Michelle Kristall-Monnikendam
- 3) 2016/17 Treasury Summary

Closing balance £7431.02. Thank you to Manjit for assisting with finance
Annual commitment to pay for Seders and water for sports day approx £800
- 4) Elections
 - Chairperson - Nikki Cohen – Proposed by Emma Wisnia, Seconded by Louisa Simons
 - Vice-chair – Estelle Myers – Proposed by Hannah Daly, Seconded by Nicole Baker
 - Secretary – Hannay Daly / Nicole Baker – Proposed by Les Baker, Seconded by Naomi Cohen
- 5) Fireworks Night – Thursday 2nd November
 - This is a campus event with The Link, The Zone and Leeds Maccabi.
 - Bryan Gothelf (Maccabi) runs the fireworks and will order them. Maccabi will help set up the fireworks. Fire will be a safe distance away.
 - Tickets are printed and in the office. They are £2 per person with under 3s free. Posters to go up around school.
 - Pre booking parking spaces on site - Emma to speak to Sharon Bhogal about this.
 - Are school putting leaflets for free entry for neighbours? Emma W will speak to Sharon.
 - Louisa will be main contact for security and will check the following:
 - Check if both gates or just one?
 - Contact CST.
 - The Zone will be open after school and will be serving food. You have to have a ticket purchased in advance or will have to pay for a ticket on the night. The Zone will be closed to normal drop in and normal activities will be cancelled.
 - Floats were an issue last year. The Zone needs a float on the day. Emma/Manjit will sort this. Gates will be manned from 5pm by The Link. 5-6 pm gates need to be manned with table and chairs. 2 volunteers each gate. At the moment we have the following volunteers: Nikki, Louisa, Estelle, Nicole. Les and Michelle at 6pm to help in general.

- Before that tickets / entry will be at The Zone 3.30-5pm
Glow sticks: Emma to purchase necklace £1 each and sticks £1 for 3. Glow sticks to be sold outside at 5.30pm.
- Nail painting and face painting - 50p each. High school kids to volunteer. Need more than 6 people. Alicia and Sara and leadership team and run by Mr Dalywell – Naomi and Emma S to co-ordinate.
- Also put a parentmail about parent volunteers for face painting and nails. Also need another room for this.
- Fireworks - there is no donation this year. May not make a huge profit this time. If anyone can think of people who can make donations please ask.
- Apples with chocolate or toffee apples with sprinkles: Charge and put on a stick will be done by adult £1. Need 2 adults. Emma to check out what food The Zone are doing.
- Marshmallows in bags?
- Prizes for lucky envelopes? Can people ask for prizes or donate something?
- Donation buckets around the area.
- Please stay behind to help clear up

6) 2017/18

- Email as a way of communication rather than Whatsapp due to data sharing issues.
- Nikki - introduced herself to the group and asked for a meeting soon after half term to discuss future events.
- We should have a target of what we are raising money for and should publicise that
- In the past we have spoken to Miss Jagger to see what the school would like us to raise money for.
- Issues have been where there is not always a whole school project so it is difficult to just support one school year.
- Nikki asked the committee to have a think about what we would like to raise money for.
- We need to publicise what The Link do and leave a legacy and promote visibility of The Link and show where money going to. E.g. the movie night will raise money towards?
- Big events take a lot of time and don't always make a profit. Things like envelopes asking for money made a lot of money for a little effort. Nikki talked about maximising margins wherever possible.
- Nikki discussed the idea of a 100 club – it's a simple way of raising money. It's like a lottery. Have 100 tickets available to parents etc. and pay an amount every month on a rolling basis. If 100 parents paid £5 a month over a year it would raise £6000. Prizes would be £2100 so profit would be £3900. There would be a minimum sign up period. Committee all agreed it was a good idea.
- Perhaps it would be suitable to set up as a registered charity so that we can get money back through gift aid.

- Movie night - 27th January or 10th February. We need to have Louisa and Simone there - Louisa to check the dates with school.
- Can we do some other events like movie night that are easy to organise and raise lots of money?
- Lollies on Fridays to continue. Would also be good to do mini Challot to buy on a Friday after school - Street Lane Bakery to supply and sell at a profit? All agreed sounds like a good idea.
- Calendar - did not make much money for not much effort - need to not pay for the printing and sell more. Is there anyone who can offer free printing? Print in bulk and maybe send home with children with a letter and envelope asking for £5. Probably every other year. Perhaps an academic calendar?
- Naomi mentioned that in the past we have given £300 to each school year to spend as they wish.

7) Any Other Business - Massive thank you to Emma and welcome to Nikki

8) Date of next meeting - Tuesday 7th November 7.45pm at The Zone